



Conyers Middle School Parent and Family Engagement Plan

2023 – 2024

Revision Date: August 3, 2023

In support of strengthening student academic achievement, Conyers Middle School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written Parent and Family Engagement Plan that contains information required by section 1116(b) and (c) of Every Student Succeeds Act (ESSA). The plan establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Conyers Middle School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school Parent and Family Engagement Plan and the joint development of the Schoolwide Title I Plan under Section 1114(b) of Every Student Succeeds Act (ESSA).
- Update the school Parent and Family Engagement Plan periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the Parent and Family Engagement Plan available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

- If the Schoolwide Title I Plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child’s learning;
- (B) Parents are encouraged to be actively involved in their child’s education at school;
- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN COMPONENTS

JOINTLY DEVELOPED

Conyers Middle School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Conyers Middle School will involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A. The school Parent and Family Engagement Plan, the School-Parent Compact and the schoolwide Title I Plan is reviewed each spring with the assistance of school staff, parents, and community members.

The school Parent and Family Engagement Plan will be made available to the public through the school’s website. A hard copy of the Plan is available in the Parent Resource Center. Parents may also request a copy of the Plan through the school’s front office.

ANNUAL TITLE I MEETING

Conyers Middle School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about Conyers Middle School's Title I program, the nature of the Title I Program, the parents' requirements, the Conyers Middle School Parent & Family Engagement Plan, the Schoolwide Title I Plan, and the School-Parent Compact.

The Conyers Middle School annual Title I Meeting will be held within the first month of the school year. The meeting is to inform parents of the school's requirements of the Title I Program; how Conyers Middle School participates in the Title I Program and the parents' rights to be involved in their child's education.

COMMUNICATIONS

Conyers Middle School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I Programs and workshops;
- Flexible number of meetings, such as meetings in the morning or evening, in-person or virtual meetings, posting of recorded meetings, and may provide with Title I funds, transportation, childcare or home visits, as such services related to parent and family engagement; and
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

All communication with parents related to school and parent programs, meetings, and other activities will be provided through the school website, Remind Messages, Social Media, school marquee, flyers, and the Sunday Bulldog Banner calling post messages (schoolwide phone message system).

SCHOOL-PARENT COMPACT

Conyers Middle School will take the following actions to jointly develop with parents of participating children a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve the State's high standards.

Each spring CMS school staff, parents, students, and community members will review and make necessary revisions to the School-Parent Compact. The Compact outlines the responsibility for how improved student academic achievement will be accomplished. These annual Title I Revision Meetings will be scheduled at flexible times, to obtain valuable input from our stakeholders.

RESERVATION OF FUNDS

If applicable, Conyers Middle School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent.

Title I, Part A reserves 1 percent for parental involvement activities. During the annual Title I Meeting, Curriculum Night, State of the School Address, and School Council meetings, the Principal will share with parents the budget for parent and family engagement. Parents are invited and encouraged to provide input regarding how funds for parent and family engagement will be used. In addition, an annual Parent and Family Engagement survey will be available each year and all families are encouraged to provide input of how the 1% set-aside funds should be used.

COORDINATION OF SERVICES

Conyers Middle School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Conyers Middle School strives for all stakeholders (families, staff, and community members) to become members and participate in the PTSA and PBIS. CMS also participates in the Districtwide Parent Academy, welcoming families during dedicated events, and extending all events to the community. CMS will also work with local businesses to have volunteers during several events and Career Day, and host Spirit Nights with restaurants to provide additional support for our families.

BUILDING CAPACITY OF PARENTS

Conyers Middle School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards;
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A

- How to monitor their child's progress
- How to collaborate with educators to improve the achievement of their child

Conyers Middle School provides various parent workshops based on feedback from our surveys. Based on input received, parent events and training sessions are offered at various times. Our workshops are for families to help increase awareness, raise issues/concerns, and educate and empower the attendees. We have collaborated with organizations and businesses to support efforts of increasing attendance.

BUILDING CAPACITY OF SCHOOL STAFF

Conyers Middle School will provide training to educate teachers, specialized instructional support personnel, principals, school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

CMS will provide training to educate teachers, school personnel, principals, and other staff on how to reach out to, communicate with, and work with parents as equal partners. Staff is encouraged to implement and coordinate parent programs and build ties between parents and the school. Staff is also requested to participate in PTSA meetings, School Council Meetings, Parent Academy and PBIS meetings/activities.

Conyers Middle School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

Providing an online resource on the CMS website to allow families the ability to provide input.

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT

PLAN COMPONENTS

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the engagement of other parents.
- To maximize parent and family engagement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement.
- Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.

Our School Council is an essential part in the development of training for teachers, principals, and other educators to improve the effectiveness of that instruction. Including input from all our stakeholders is vital for the success of our school.

CMS provides academic showcase programs which are designed for literacy training (math, science, ELA, social studies) through Title I parent workshops. These events are designed to be engaging and fun for the entire family.

Based on feedback from our stakeholders, CMS will provide flexible workshops/meetings at various times or virtually to allow families the opportunity to participate in school events/activities.

Opportunities will be presented for local businesses and community-based organizations to participate in community-wide based events to help families and local businesses exchange information and services benefiting those in the surrounding community.

The PTSA is utilized to encourage parents to participate and enhance the engagement of other parents through Parent-to-Parent Cafés. Certain Parent Café (Town Hall) workshops are also geared to be participant interactive, where families are welcomed to be a part of the conversation and get answers to questions from administrators and families.